

**THE COMMISSIONERS COURT**

May 1, 2023

**REGULAR MEETING**

The Commissioner's Court in and for the County of Schleicher met for a Regular Meeting this the 1st day of May 2023, with the Commissioners Gary Gibson, Steve Nelson, Kirk Griffin and Chris Meador present when the following proceedings were had to wit

**(1) PLEDGE OF ALLEGIANCE**

Pledge of Allegiance recited and led by County Judge Charlie Bradley.

**(2) DETERMINATION OF A QUORUM AND CALL TO ORDER**

Quorum determined, Called Meeting to Order at 9:03 A.M.

**(3) CONSENT AGENDA**

- a. Minutes from 4-17-2023 Commissioners Court Meeting.
- b. Accounts Payable Check Register 4-10-2023
- c. Accounts Payable Check Register 4-12-2023
- d. Accounts Payable Check Register 4-17-2023
- e. Accounts Payable Check Register 4-19-2023
- f. Payroll Check Register 4-19-2023
- g. Justice of the Peace Receipt Report for March 2023

Motion to accept consent agenda by Commissioner Kirk Griffin. Seconded by Commissioner Chris Meador. Motion passes.

**(4) INDIGENT CARE REQUEST**

None at this time.

**(5) ACCOUNT PAYABLES**

Judge Charlie Bradley mentioned the commissioners had received copies and were looking through them. Motion to accept and approve invoices as presented by Commissioner Gary Gibson. Seconded by Commissioner Kirk Griffin. Motion passes.

**(6) OFFICIAL REPORTS AND CORRESPONDANCE**

**Schleicher County Bi-Weekly Payroll Period Ending 4/26/2023** – Motion to accept and approve as presented by Commissioner Chris Meador. Seconded by Commissioner Steve Nelson. Motion passes.

Treasurer Jennifer Henderson reported to the court that Jeremy Hayes former Chief Deputy, has stepped down to a part time employee and his wages will now reflect that. The sheriff's office has a vacancy to fill as there is not an active chief deputy currently employed.

Justice of the Peace Rahegyn Franke certificate of completion – 20 hours Stage III – Texas State University and The West Texas Justices of the Peace and Constables Association Membership Certificate – Noted for the minutes.



*Accepted  
5-15-23*

Security Pledge/Release Request – First National Bank – Noted for the minutes.

**Schleicher County Road Department – April 2023 Report and Fuel Report** - Motion to accept and approve as presented by Commissioner Kirk Griffin. Seconded by Commissioner Gary Gibson. Motion passes.

**(7) AUDIT ENGAGEMENT LETTER**

Treasurer Jennifer Henderson discussed the process and some changes to the audit process. Suggested using the same company as before, Neffendorf & Blocker, P.C. Motion to accept and approve by Commissioner Gary Gibson. Seconded by Commissioner Chris Meador. Motion passes.

**(8) UNCLAIMED PROPERTY CAPITAL CREDITS FOR COUNTIES**

Treasurer Jennifer Henderson explained the program where escheated funds may be awarded back to the county. There is an application process. Suggested applying for the funds. Motion to move forward with the application process by Commissioner Kirk Griffin. Seconded by Commissioner Steve Nelson. Motion passes.

**(9) OPIOID ABATEMENT TRUST FUND**

Treasurer Jennifer Henderson suggested that the received funds be awarded to the Sheriff's office for use as approved by Sheriff Jason Chatham. Motion Commissioner Chris Meador. Seconded by Commissioner Gary Gibson.

**(10) LETTER OF SUPPORT FOR BOOT PROGRAM GRANT**

County Judge Charlie Bradley mentioned that he would like to have the court authorize a general letter of support for the BOOT program. Motion to draft letter of support by Commissioner Chris Meador. Seconded by Commissioner Kirk Griffin. Motion passes.

**(11) BURN BAN**

Motion to approve and implement county wide burn ban by Commissioner Gary Gibson. Seconded by Commissioner Chris Meador. Motion passes.

**(12) LANGUAGE LINE SERVICES**

Judge Charlie Bradley mentioned use of services by all county offices may eventually be deemed necessary. Justice of the Peace Rahegyn Franke discussed the pros of implementing a system. She also discussed the differences in a charge by the minute plan versus a monthly plan. Motion to move forward with the contract for services based on a charge per minute plan by Commissioner Gary Gibson. Seconded by Commissioner Steve Nelson. Motion passes. – Cost will be covered by the Justice of the Peace's office for the time being. A budget line item will eventually be added to the county budget to cover the cost.

**(13) BIDS**

None at this time.

**(14) COMMENTS FROM THE AUDIENCE**

None at this time.

**(15) NEW BUSINESS**

Treasurer Jennifer Henderson mentioned a conversation that she had with Melissa Rodriguez of the EMS Department regarding the salaries of the director and assistant. They discussed the possibility of the EMS department joining TCDRS. – Does not believe that is a good fit for them as they are a non-profit organization, will look for other options.

Treasurer Jennifer Henderson noted a possible presentation of finance programs by herself and her assistant in the near future.

Commissioner Chris Meador reported that the ramp leading to the Elections Room at the Memorial Building does need improvement. He suggested the possibility of welding onto the existing rail. Judge Charlie Bradley suggested that Early Voting be moved to another location, as he had previously suggested.

**(16) ADJOURN**

With no further business to conduct Commissioner Chris Meador made a motion to adjourn the meeting. Seconded by Commissioner Gary Gibson. Motion passes. Meeting adjourned at 9:47 a.m.

**Attendees:** County Judge Charlie Bradley, County Treasurer Jennifer Henderson, County Deputy Clerk Marsha Maskill, County Tax Assessor-Collector Vanessa Covarrubiaz, Justice of the Peace Rahegyn Franke, County Attorney Clint Griffin, Kathy Mankin, and Conan Emmons

I, **MARY ANN GONZALEZ**, CLERK FOR SCHLEICHER COUNTY DO HEREBY ATTEST TO THE ACCURACY OF THE Commissioner Court Minutes for the Regular Meeting held May 1, 2023.



Mary Ann Gonzalez, County & District Clerk

Schleicher County